



Agreement Payment of Fees

Date: _____

| | |
|--------------------------|--|
| Father / Surety | |
| Contact Number and Email | |
| Mother / Surety | |
| Contact number and Email | |
| Child / Children | |

Both parents are required to sign this Agreement .
Where there is only one parent, surety is required.

We accept placement of our child at the School on the Terms and Conditions set out below:

1. All fees are fixed by the School from time to time, and are payable each month in advance before the 7th of the month. We undertake to pay interest at commercial bank overdraft rates on all fees, charges and disbursements in arrears.
2. A monthly Statement will be issued to each family and this will be sufficient and satisfactory proof of any outstanding amount due by us to the School.
3. Should our school fees be found to be in arrears more than 30 days, the School reserves the right to suspend our child's attendance at the School.
4. We authorise the School to carry out credit checks and traces with registered Credit Bureaux as they deem fit, and to list us with registered Credit Bureaux should we default in terms of this Agreement.
5. We agree to complete a Debit order instruction form authorising the monthly deduction of school fees from our nominated bank account, unless alternate arrangements are made with the School.
6. Should we need to move our child from the School, we agree to tender one month notice in writing.
7. Should the School find it necessary to hand over our account to attorneys for collection, we agree to pay all costs incurred on an attorney/client scale, such costs to include collection commission.
8. We acknowledge that we are jointly and severally liable in respect of this Agreement.
9. We declare that we are not under administration or under sequestration.

Father : Yes No

Mother: Yes No

Father/Surety

Mother/Surety